



# Park Primary School Prospectus



## Park Primary School

### Together we R.O.A.A.R.R!\*

Dear Parents and Carers,

Welcome to Park Primary School and thank you for your interest in our school.

At Park Primary we work together as a team to provide a caring, safe, supportive and happy environment where everyone is able to achieve their full potential.

This prospectus aims to give you the basic information you need about our school, whether your child has already been allocated a place or whether you are still deciding on your choice of school.

We cater for children aged 4-11 in full time school. In addition, our Nursery Unit (Foundation Stage 1) admits pupils from the age of 3 so that we can get our pupils off to a flying start. Children leaving Park transfer to a range of Doncaster Secondary schools with the majority of children going to Outwood Danum.

Education is a partnership between home and school and we look forward to working with you and your child to give them a broad and balanced education. Our aim is to support and develop the whole child not just their academic achievement.

New and prospective parents are always welcome to visit the school and see the children at work and play. If you would like more information than this brief guide can give, or would like to talk to us personally, please telephone 01302 344659 or email to make an appointment [parents@park.doncaster.sch.uk](mailto:parents@park.doncaster.sch.uk)

You may find it useful to keep this booklet, as it contains much of the information you will need on a day-to-day basis when your child starts school.

Kind regards,

***Mrs R Gude***

**Head Teacher**

\*More details about our R.O.A.A.R.R. later!



Head Teacher: Mrs Rebecca Gude  
[head@park.doncaster.sch.uk](mailto:head@park.doncaster.sch.uk)

Deputy Head Teacher: Mrs Donna Riley  
[Mrs.riley@park.doncaster.sch.uk](mailto:Mrs.riley@park.doncaster.sch.uk)

Chair of Governors: Mrs Christine Round contact via:  
[parents@park.doncaster.sch.uk](mailto:parents@park.doncaster.sch.uk)

School Business Manager: Mrs Adele Ward  
[businessmanager@park.doncaster.sch.uk](mailto:businessmanager@park.doncaster.sch.uk)

School Address: Park Primary School  
Monmouth Road  
Doncaster  
DN2 4JP

Telephone: 01302 344659

General e-mail: [parents@park.doncaster.sch.uk](mailto:parents@park.doncaster.sch.uk)

Website: <https://park.doncaster.sch.uk/>

Please work with the admin team to set up a ParentPay account – this is the preferred method of payment for the vast majority of school related activities.



## Class organisation

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Children work in single age range classes, with two classes in each year group.

## Curriculum

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At Park Primary School we aim to help children develop skills, concepts, knowledge and attitudes through a broad and balanced curriculum which is relevant to their needs.

In the Foundation Stage (Foundation 1 (Nursery) and Foundation 2 (Reception) we follow the statutory early years foundation stage (EYFS) which sets standards for the learning, development and care of your child from birth to 5 years old.

In Key Stages 1 and 2 the curriculum comprises:

- English
- Mathematics
- Science
- Computing
- Art and Design
- Design and Technology
- History
- Geography
- Music
- Modern Foreign Languages (French and Spanish)
- Physical Education

In addition

Children are also taught Personal, Social, and Health and Education including Relationships and Sex Education and Religious Education (RE). We follow the Doncaster agreed syllabus for RE.

Swimming lessons are taken in Year 4 at a local pool.

The children are taught in most lessons by their own class teacher in mixed ability classes but they may be taught in ability groups, by a specialist teacher or by a teaching assistant where appropriate.



We aim to promote challenge through high expectations of learning and behaviour and through our House Team system.

All children (and staff) at Park belong to one of six House Teams.

TEAM	LINKED SKILL
RED	RESILIENCE
ORANGE	OPPORTUNITY
YELLOW	ASPIRATION
GREEN	ACHIEVEMENT
BLUE	RESPECT
PURPLE	RESPONSIBILITY

The six skills are our R.O.A.A.R.R.

- Children (and staff) earn house points for demonstrating these skills across all aspects of school life
- Each team is led by two captains (Year 6 children) who act as role models and lead on pupil voice
- R.O.A.A.R.R. skills are linked to and developed across all subjects and there is a skills progression for R.O.A.A.R.R.

We aim to ensure everyone feels happy and safe at Park and we make learning fun!

## Extra-Curricular

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Park has a breakfast club from 8am at a cost of £2.50 per child per day. A place can be booked in advance via [parents@park.doncaster.sch.uk](mailto:parents@park.doncaster.sch.uk) or it is possible to just turn up.

The children can attend a variety of clubs and activities provided throughout the year spring and summer terms. For example, Basketball, Tag Rugby, Forest School, Art, Choir after school and Knitting, Homework and Library at lunchtime.

Teams represent the school in sports, debating, civic and arts events.

The school also makes use of outside coaches and providers to extend the range of activities available for the children such as Kixx and Swimstars.



## School session times

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For all pupils (except Nursery): School opens at 8:45am and ends at 3:15pm

Nursery: We offer the full entitlement of 15 hours, in either morning or afternoon sessions. Some 30-hour part funded places may also be available please enquire via [parents@park.doncaster.sch.uk](mailto:parents@park.doncaster.sch.uk)

Please could we ask that your child does not arrive at school before 8.45.

**If you anticipate being late to collect your child or have made collection arrangements that differ from the usual, please give us as much notice as possible.**

All Key Stage 1 and below children should be collected by an adult. If you would like an older sibling to collect them, please talk to your child's class teacher.

## Attendance and Punctuality

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Good attendance at school makes a significant difference to your child's learning and progress and future life chances.

If your child is absent from school, for example due to illness, **please inform us on the first day of absence.** We have a telephone answering service for this purpose or you can email [parents@park.doncaster.sch.uk](mailto:parents@park.doncaster.sch.uk) If you do not contact us, we will contact you.

Please think carefully before booking term time holidays. We will not authorise term time holidays of more than 2 days duration. **An unauthorised absence for a holiday will in all but the most exceptional circumstances incur a fine.**

Persistent absence will lead to action being taken through the local authority School Education Welfare Officer.

Please ensure that your child is on time in the morning and that they are collected on time in the evening. This is very important as children can get very distressed if they are not following the same routines as their classmates.

If your child has an appointment e.g., dentist, doctor or optician, please try and make them outside of school times or during holidays. We know this can be very difficult to



do, so if you notify us in advance and provide evidence of the appointment, we will support you and authorise the absence.

## Care of Pupils

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If your child is unwell, please think carefully about whether or not to send them to school. It may be better for them to be cared for at home, especially if they have been prescribed medicines. If you are unsure as to the best course of action, please email [parents@park.doncaster.sch.uk](mailto:parents@park.doncaster.sch.uk) and our attendance office will ring you.

If your child becomes unwell or has an accident while at school, we will contact you so that you can arrange to collect them. Children will not be allowed to leave school on their own during the school day. They must be collected by a responsible adult.

**Please make sure that we always have your current telephone numbers so that we can contact you easily in the event of an emergency and provide us with at least one alternative contact.**

### Medicines

We can ensure that prescribed medicines are taken by your child at school as long as medicines are handed over to a member of staff and a consent form has been completed by a parent. (This is available from the reception desk). In certain circumstances we can also administer non-prescription medication.

### Safeguarding

The school is committed to safeguarding and promoting the welfare of all young people. We pride ourselves on being an inclusive school that has the welfare and well-being of all our children and their families at its heart. We have a very knowledgeable special educational needs co-ordinator, experienced parent support adviser and trained counsellor in school to support this area of learning and development.

## School Uniform

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We ask that all pupils wear school uniform. This gives the children a sense of belonging to the school community.

This is:

- Royal blue fleece, sweatshirt or cardigan with or without the school logo\*
- Grey/black trousers or skirts



- White/blue shirt/polo shirt
- Sensible black shoes or plain black trainers which **MUST NOT** display any logos
- In summer a blue/white dress or black/grey shorts can be worn
- No jewellery other than a watch or, if ears are pierced, one pair of small plain studs. **These must be removed for PE and swimming**

For PE

- Plain black shorts
- Plain white t-shirt
- Black tracksuit or sweatshirt and jogging trousers for outdoor PE

Indoor activities such as dance and gymnastics are done in bare feet. Plimsolls or trainers are needed for outdoor activities.

**\*Clothing with the school logo on it, book bags, backpacks and PE kits are available for purchase through My Clothing. Please ask at reception for further details.**

Y4 pupils go swimming and will require appropriate swimming kit and a towel. This is swimming trunks not swim shorts for boys and for girls a one piece swimming costume.

**PLEASE mark all items with your child's name.**

## Behaviour and Discipline

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We set a high standard in terms of behaviour. We have a positive approach, which encourages and rewards pupils who behave and work well.

Our two school rules are simple:

***Show respect for everyone and everything***  
***Take responsibility for your thoughts, words and actions***

These are reinforced in assemblies and class sessions and through our House Team ethos.

We have an Expectations and Behaviour policy which has been approved by the Governing Body. Good work and behaviour is encouraged and rewarded in a number of different ways, including certificates and house points.

The ethos of the school provides that children should be able to work and play without disruption from others. It is expected that parents will help to promote





this ethos by encouraging their children to maintain the school's standards. Here at Park behavioural problems are few but when they do occur we aim to deal with them quickly in a firm but fair way.

Where children repeatedly or deliberately break the school rules, the school will contact parents with the aim of resolving the situation and we would appreciate your support if we need to involve you in improving your child's behaviour.

## Communicating with parents

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Effective communication between home and school is vital if we are to achieve the best for your child. If you have any issues to discuss, your child's class teacher should be the first contact.

Staff are always willing to talk to parents, please bear in mind that the beginning and end of every day is a very busy time and if you feel that you need to spend longer with the teacher, please make an appointment.

We operate the Class Dojo\* system which is a direct link to your child's teacher if you have any questions or concerns and is also one of the platforms we use to send out newsletters and messages etc. (The others are the school website and text messaging). Please ensure you provide the school with your email address so that your child's teacher can contact you to arrange a login for the Class Dojo system.

\* Please note: If you send a message via Class Dojo outside of school hours or at the weekend it may not receive a response until the next school day.

Parent's meetings at Park Primary take place each term in the following format:  
Autumn Term 1 – Year group welcome meeting. All parents are invited to attend a meeting where curriculum coverage and expectations are set out giving parents all information needed to help their children achieve their best during the year.  
Spring Term – One to one meeting with your child's class teacher to discuss progress and how you can work with your child at home.  
Summer term – Individual reports with the opportunity to make an appointment with your child's class teacher if you would like to.

If you would like to talk to your child's class teacher about their learning, progress or well-being, do not hesitate to make an appointment to see them teacher at any point during the year.



## School Lunches, milk and fruit

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**School lunches** – Our school lunches are provided through North Yorkshire County Council Catering Services. We operate a choice menu and a tray service. There are four choices every day:

- a main meal such as a roast or a pasta dish
- a vegetarian version of this option
- a jacket potato and filling
- a sandwich or panini

plus a dessert.

These options usually cater for all tastes! School meals are a healthy, well-balanced choice for lunch and children do not have to choose from a packed lunch or school meal or a set period of time as they can dip in and out of the school meal service from day to day depending on the menu choices. Menus are displayed in school, on the website or via your child's class teacher. Please note it may occasionally be necessary to change to daily option without notice.

**ALL children in Foundation 2, Year 1 and Year 2 are entitled to a free school meal so it is well worth trying out this option even if you think your child is a faddy eater. Often they will try something new at school where they wouldn't try it at home.**

Payment for dinners should be made via ParentPay or in a sealed envelope to your child's class teacher with your child's name, class, reason for payment and amount written on it. **ParentPay is the preferred option.** You can choose to pay daily, weekly, monthly, termly or at a time that suits you. **However, other than in exceptional circumstances we cannot provide lunches for pupils whose dinner money is in arrears.**

**Packed lunches** - Children may bring packed lunches. We are keen to promote healthy eating in school and would ask that your child's lunch does not contain sweets and no fizzy drinks, cans or glass bottles. **We provide water for children who don't bring a drink with them.** A sandwich, yogurt, piece of fruit and a small biscuit or bag of crisps is usually enough for most children.

**School milk** - Milk is provided for children in Foundation and KS1. There is a charge for this, unless your child is on **benefits related free school meals.** We require a payment for a term in advance.

**Fruit** - As part of the National Fruit Scheme, Foundation and KS1 pupils receive a free piece of fruit daily.



We also encourage pupils to eat fruit as part of their packed lunch or as a break time snack. Key stage 2 children can bring in a piece of fruit to eat at playtime. This must not be a fruit related bar etc. but can be a bag of raisins. No nuts please due to allergies.

## Equal Opportunities

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The school is committed to its Equal Opportunities Policy in delivering the curriculum and in all areas of school life. We acknowledge and value differences and aim to provide access to learning for all children. We take great care to ensure that no child is discriminated against on the grounds of disabilities, gender, race or culture in any aspect of school life. We follow the requirements of the Disability Act 2001.

## Special Educational Needs and Disabilities

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Pupils may experience special needs or need extra support at any time during their education. Their needs are identified through a series of measures including observing them in the classroom, diagnostic testing and through close liaison between class teachers, our Special Needs Co-ordinator and parents.

Our teachers are skilled in providing support for children of all abilities and needs within the classroom, and we also have skilled, trained support staff that are able to deliver specialist programmes to individuals or small groups, for example to meet the needs of pupils with Specific Learning Difficulties. Reasonable adjustments will always be made for pupils with disabilities and our pupils' special needs are always carefully considered when preparing for educational visits and transition to new schools. Please see our Local Offer on our website or on the Doncaster LA website.

Support for SEND pupils is recorded on an individual plan which will be shared with both the pupil and their parents or carers.

We work closely with a variety of outside agencies such as the Speech and Language Therapy and Educational Psychology services to gain advice and resources for our pupils.

**School policies are available to view at the Reception desk or on our Website.**



## Term Dates 2023-24

Holiday	School closes	Re-opens
Start of School Year		Monday 4 <sup>th</sup> September
Autumn Half Term	Friday 20 October	Monday 30 October
Christmas	Friday 22 December	Tuesday 9 January
Spring Half Term	Friday 9 February	Tuesday 20 February
Easter	Thursday 28 March	Monday 15 April
May Day	Friday 3 May	Tuesday 7 May
Summer Half Term	Friday 24 May	Monday 3 June
Summer	Friday 19 July	

**School Closed for Training Days** – 4<sup>th</sup> September 11<sup>th</sup> October, 19<sup>th</sup> February, 22<sup>nd</sup> 23<sup>rd</sup> July

## Term Dates 2024-2025

Holiday	School closes	Re-opens
<b>Autumn Term</b>		Monday 2 September
<b>Autumn Half Term</b>	Monday 28 October	Monday 4 November
<b>Christmas Holiday</b>	Monday 23 December	Monday 6 January
<b>Spring Half Term</b>	Monday 17 February	Monday 24 February
<b>Easter Holiday</b>	Monday 31 March	Monday 14 April
<b>Easter Bank Holidays</b>	Friday 18 April	Tuesday 22 April
<b>May Bank Holiday</b>	Monday 5 May	Tuesday 6 May
<b>Summer Half Term</b>	Monday 26 May	Monday 2 June
<b>Summer Holiday</b>	Thursday 24 July	

**Training Days** to be confirmed