

Park Primary School

Headteacher: Mrs R Gude
Monmouth Road, Doncaster, DN2 4JP.
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Dear Families,

Welcome back to school! I hope you have all had a fantastic summer break, the children have certainly had lots of interesting stories to share. Welcome to all our new families, we look forward to working with you. We also welcome our new staff, Mr Clarke and Miss May our new teachers and Miss Wilkinson and Mrs Collinson who will be supporting in Lower Key Stage 2 and Early years.

We have had lots of work done in school over the summer including the completion of ecofriendly lighting, a trim trail built on the school field for the children to all enjoy and we have also had the whole school redecorated. School looks fresh, clean and ready for the children to learn!

I know you will continue to work with us, so your child can grow in confidence, with a love of learning, and a determination to be the best person they can be. We in school will do everything we can to help your child to do their best. Let us know if we can support you in any way. We continue to operate an open-door policy – feel free to book an appointment with your child's class teacher, our pastoral team or myself if you have any concerns or need support, help or advice. Please contact school through either parents@park.doncaster.sch.uk or pastoral@park.doncaster.sch.uk.

Kind regards,
Mrs Gude and the Park Team

THE SCHOOL DAY.

School start and finish times remain the same as last year. ALL classroom doors will open at **8:45am** and children should be in their seats ready for registration by **8:55am**. The school day will end at **3:15pm**. Please can you ensure that your child is on time every day so that they do not miss out on any learning.

BREAKFAST CLUB

Breakfast Club is open from 8am every day at a cost of £2.50 per day. You do not have to book a place, all children from reception to year 6 are welcome.

SCHOOL UNIFORM

Thank you for sending your children in the correct school uniform – they look VERY smart and add to the purposeful and aspiring ethos of the school. There are however a few brightly coloured trainers and denim looking shorts around so we please ask that you ensure your child is in the correct uniform.

School uniform consists of royal blue sweatshirt (with or without school logo), grey or black skirt or trousers and a white/pale blue/royal blue polo shirt. Children must wear black shoes. Plain black trainers (with no visible logos are accepted). Children are only permitted to wear one pair of small stud earrings and a watch if they so wish however please do not send your child with a smart watch as these can be distracting during learning time. All other jewellery is not permitted.

Children continue to get changed for PE instead of coming to school in their PE kits. (Except our nursery children – please see the nursery teacher for information.) Your child's class teacher will inform you of the days they will need to bring their PE kit to school. This should consist of, white t-shirt, black or dark plain shorts/jogging bottoms/leggings, black or dark plain sweatshirt or tracksuit if cold as they will be outside for much of the year, weather permitting. Please do not send them with football kit, brightly coloured t shirts and shorts as these are not school uniform.

Earrings **MUST** be taken out for PE. If your child cannot take them out themselves, we ask that they are removed before coming to school. This is for health and safety reasons.

COMMUNICATION WITH SCHOOL

Dojos

Please support us by continuing to use Class Dojo as this continues to be the first choice for communication between school and home and is the best way to talk to your child's class teacher directly. However, as part of school policy, we run a 'quiet time' to ensure staff have a work life balance.

These times are:

- 5pm – 7:30am each day
- Weekends

If you do contact them outside of these hours, please be aware that you will not get a response until the next school day. If you contact them during the school day, you may not get a response until lunchtime or after school ends or the next school day. **Please do not use Class Dojo in an emergency, or to pass a message on to your child.**

If you do wish to speak face to face with your child's class teacher please be aware that they may arrange an alternative time to avoid any learning/teaching time to be lost. If you need to speak to a member of staff urgently, please either email in to Parents@park.doncaster.sch.uk or phone the school number 01302 344659.

If you need to visit the school office, please note that the staff will continue to use the intercom system rather than the main desk. Please keep visits to those that are essential, urgent or pre-planned. If you have any queries please email or ring.

PAYMENTS MADE TO SCHOOL

ParentPay is now our only method for payments made to school. If you encounter any problems when using the system, please email Mrs. Price via parents@park.doncaster.sch.uk giving her a contact phone number and she will get back to you as soon as she can.

ATTENDANCE

If your child is unable to attend school for any reason, please email parents@park.doncaster.sch.uk or telephone 01302 344659 and leave a message **ON THE FIRST DAY OF ABSENCE**.

Please be aware that if you don't contact us, Mrs. O'Hara will contact you. If you have contacted us, she may also be in touch if she needs further information. This is to ensure the safe whereabouts of all our children.

If your child needs to attend a medical appointment, please try to arrange these outside of the school day wherever possible to avoid any learning lost. If your child needs to attend during school time, you will need to provide proof of this appointment either via an appointment card, email or text. If you do not provide this information, it may be that your child will receive an unauthorized absence which will affect their attendance.

LATE COLLECTION

School finishes at 3:15pm and 4:15pm if your child attends an after school club. Please can we Remind you that you need to ensure you child is picked up on time. If there is a significant reason for lateness, can you please contact the school as soon as possible. Late collections not only disrupt staff meetings and work, it also distresses the children.

DATES FOR YOUR DIARY

Wednesday 18 th October	Training day
	Year group assembly
	Year group assembly
	Year group assembly
	Year group assembly
Wednesday 18 th October	Pumpkin Festival - EYFS/KS1 - details to follow
Friday 20 th October	Close for Half term
Monday 30 th October	School reopens
Tuesday 31 st October	EYFS Halloween WOW Day
Every Wednesday from 8 th November	8:45-9:00 Stay and Read - details to follow
13 th November	Year 5 Maya workshop
Wednesday 6 th December	EYFS/KS1 Polar Express Movie Night - details to follow
Wednesday 13 th December	Christmas Craft Afternoon/Carol singing - EYFS - details to follow
Wednesday 13 th December	Reindeer visit for EYFS/KS1- details to follow
Week commencing 11 th December	KS1 Nativity (more information to follow.
Friday 22 nd December	Close for the Christmas Holiday
Monday 8 th January	School reopens